

EPPING BOYS' HIGH SCHOOL

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Principal: Peter Garrard, BA, Dip Ed, MA (Sp Ed)



ENROLMENT POLICY

ENROLMENT POLICY FOR STUDENTS IN YEAR 6 AND ENTERING YEAR 7
Epping Boys' High School has an 'indicative' intake area and has a ceiling on the number of enrolments that can be accepted. Successful placement at Epping Boys' High School depends on a set of criteria determined by the school, with residential proximity being the major factor.

As the number of applicants and their residential addresses vary each year within the indicative intake area, the actual size of the 'drawing area' for the school will also change each year.

PLACEMENT AT EPPING BOYS' HIGH SCHOOL

Epping Boys' High School's indicative intake area actually lies over the top of the intake areas of the local coeducational high schools located nearby: Pennant Hills High School, Carlingford High School, Marsden High School, Ryde Secondary College and Hunters Hill High School.

What this means for students residing within the intake area of Epping Boys' High School is that they have two 'designated local secondary schools' to consider – one single-sex and the other coeducational. However, due to the ceiling of 180 boys who can be enrolled in Epping Boys' High School in Year 7, successful placement in Epping Boys' High School depends on the enrolment criteria.

ENROLMENT CRITERIA

That Epping Boys' High School is stated as a first non-selective choice on Expression of Interest Form.

The Expression of Interest Form will be based on residential location within the indicative intake area and prioritised in the following order:

1. Residential proximity to the school within indicative intake area.
2. Acceptance into 7 Plus Class
3. Siblings residing in indicative intake area.
4. Offers to non-local siblings will be prioritised on the basis of residential proximity to the school.
5. Aboriginality.
6. Offers to sons of old boys will be prioritised on the basis of residential proximity to the school.
7. Compassionate/special grounds considered on an individual basis.

PLACEMENT PANEL

The placement panel for 2009 Year7 students will be comprised of:

Principal:	Mr Peter Garrard
Deputy Principal:	Ms Cassy Norris
School Administration:	Mrs Trish Fleming
P & C President:	Mrs Sally Gooley
Year 7 2009 Adviser:	Mr Kevin Young

PROOF OF IDENTIFICATION OF RESIDENCE

If a parent/guardian owns their property – they must produce originals of:

- Municipal Council Rate notice

Plus one other of the following selection

- Gas or Electricity Account
- Telephone Account
- Electoral Enrolment

Driver's licence is NOT acceptable

If parent/guardian is renting – they must produce originals of:

- Current Tenancy Agreement
- Current rental receipts (Bond receipt plus latest receipt)

Plus one other of the following selection

- Gas or Electricity Account
- Telephone Account
- Electoral Enrolment

Driver's licence is NOT acceptable

*If parents are living with others where there is no formal lease agreement then they need to provide a **statutory declaration** to this effect signed by a **Justice of Peace** or make **legal arrangement** through a **solicitor**. A **statutory declaration** from the "landlord" is also required confirming arrangements that are in place and his or her understanding the person intends to reside there during the school year.

Do any legal ramifications arise if a person provides false information in order to gain enrolment in a particular school?

If a person provides materially false or misleading information to a school when making an application for enrolment, this is an offence which has a penalty of up to 2 years imprisonment, \$22,000 fine or both – section 307B of the *Crimes Act 1900*.

If a person provides a statutory declaration he or she knows to be false, for the purpose of gaining entry to a school he or she commits an offence which has a maximum penalty of 7 years imprisonment – section 25A of the *Oaths Act 1900*.

ENROLMENT POLICY FOR STUDENTS IN YEARS 8 – 12

Epping Boys' High School is a single sex high school with an 'indicative' intake area. Students residing within this indicative intake area may apply to enrol at Epping Boys' High School but it is not an automatic entry into the school. Epping Boys' High School has a ceiling of 180 students for years 7 - 8 and we are unable to exceed this ceiling. For Years 9 and 10 this ceiling can be increased by no more than 5 boys in each year. The ceiling of 180, which applies to Years 7 to 10, can be slightly exceeded in Year 11.

Students applying to enrol in years 8 – 12 will be placed on a waiting list for a period of 12 months. This will be reviewed on an annual basis. It is necessary for the parent or guardian to contact Epping Boys' High School at the end of the 12 months to request the application be continued for the next year.

When a place becomes available in any year the Principal and the Enrolment Officer will determine which students are to be contacted for interview for the place available.

The order in which students are placed on the wait list is by date of application. Students that have been placed on the wait list **for the longest time will have priority** rather than proximity to the school, as for students enrolling from Year 6 to Year 7.

Students residing within the indicative intake area have priority over students that are outside our indicative intake area.

Parents/caregivers of students who are asked to attend an interview for possible placement in years 8 – 12 will be asked to provide at interview

- Proof of identification of residence as stated previously
- Student's most recent report
- Birth Certificate – if the child and parents born in Australia
- Passport or Australian Citizenship – if child born overseas and is Australian Citizen
- Passport – if child born overseas and **not** Australian Citizen

**If a child is born in Australia and both parents are born overseas. It will be necessary to sight the child's Passport and also the parents Passports.*

Students applying to enter Year 11

Interviews will take place in Term 2 & 3 of the preceding year and after Y10 Half-Yearly Exams. No student will be enrolled into Year 11 after Term1.

Principal is to make decision and final approval for enrolment.

ENROLMENT POLICY FOR NON-LOCAL STUDENTS IN YEARS 7 – 12

Students that **do not** reside within our 'indicative' intake area will only be offered an interview with the view for placement in years 7 – 12 if there are no in area students on the wait list and where special circumstances apply.

INTERNATIONAL STUDENTS

Under the Federal Government regulations, overseas students and their dependants have a lower enrolment priority than Australian citizens, permanent residents and temporary residents.

Application is made through the International Student Centre. Students holding a 571 Student Visa who apply for entry into Year 11 for the HSC will be considered for placement after interview with the Principal. Placement is also dependent on availability of courses that the student has chosen to study. **Students must reside within the indicative intake area.**

Students holding a 571 Student Visa wishing to enrol into Years 7 to 10 will only be considered if there are no in area students waiting for placement. **Students must reside within the indicative intake area.**

EXCHANGE STUDENTS

Epping Boys' High School welcomes exchange students. Applications are considered on a case by case basis.

The Principal is to make the decision and give final approval for enrolment.